



Federal Railroad Administration

Excess Hours of Service Report

Your Name: _____ Position (circle one) ENG CON BRK
On-duty Location: _____ Date: _____ Time: _____
Train ID: _____

Was this the train ID you were on when you expired under the Hours of Service (HOS) YES NO
If no, please provide the train ID you were on when the HOS violation occurred: _____

Hours of Service violation-Location: _____
(MP and/or Siding-Subdivision, Yard & Track, & Terminal)

Was the train secured before your HOS expired? YES NO
If no, were you instructed NOT to secure your train? YES NO
If yes, who instructed you to not secure your train? _____
(Job Title, & Name or Initials)

Did the train require a KEY TRAIN securement job briefing? YES NO
Were you instructed to exceed your HOS? YES NO If so, by whom? _____
(Job Title & Name or Initials)

Relief Crew

On-duty Location: _____ On-duty Date/Time: _____
Relief Crews Train ID: _____ Relief Crew ENG: _____
Relief Crew CON: _____

Transportation

What time did the relief crew and/or van arrive? _____
How were you transported? VAN TRAIN Van ID/Train ID: _____
What time was your transportation ordered (Date/Time)? _____
(You can access this information through the Limo/Van Status, under the Crew Menu on My Portal Page.)

If you were able to obtain such information, please print it and attach it to this report.

Final Tie-up

Tie-up Location: _____ Date: _____ Time: _____
Total Time on duty: _____
Your Contact Information (not required): _____
(Phone No. and/or Email address)

Please turn in this report to your Local Chairperson ASAP.